



Friends of the Fal Data Privacy Policy

Policy Creation Date	07/11/2025
Version	V1.0
Status	
Policy Review Date(s)	November 2027

Introduction

Friends of the Fal is committed to protecting the privacy and personal data of our members, volunteers, supporters, and event participants. This policy explains how we collect, use, and protect personal information in compliance with UK data protection law (including the UK GDPR and the Data Protection Act 2018).

Data We Collect

We collect and store limited personal data to communicate with our community and manage our activities. This may include:

- Name
- Email address
- Organisation represented (if applicable)
- Phone number (if applicable)
- Event participation details (from Eventbrite or similar platforms)
- Donation details (non-financial) such as name and email address shared via Crowdfunder for thank-you messages or project updates. Donors have the option to make an anonymous donation, which will not include their name and email address if they wish.
- We do not collect or store sensitive personal information (e.g. health data, ethnicity, or financial details).

How We Collect Data

Your information may be collected when you:

- Join our manual email and phone list as a member or supporter
- Register for an event via Eventbrite
- Contribute to a fundraising campaign via Crowdfunder; or
- Contact us directly via email, website form, or social media.



How We Use Your Data

We use this information to:

- Communicate with you about Friends of the Fal projects, events, and volunteering opportunities
- Send updates, newsletters, and event information, including changes to planned volunteer sessions
- Add a mobile number to a WhatsApp working party group. Permissions will be asked before inclusion.
- Acknowledge donations, contributions, and recognition initiatives, including dedicated volunteer thank-you trees
- Manage attendance at events and community activities.
- Volunteer sign-in sheet details are manually copied to a contacts list

We never share your email address or personal information with third parties for marketing or unrelated purposes.

Email Communications

All group communications are sent via BCC (blind carbon copy) to protect your privacy.

We maintain our email list manually and securely.

You can unsubscribe or update your details at any time by contacting us at

sroberson@friendsofthefal.co.uk or fswanson@friendsofthefal.co.uk

Data Storage and Security

We take appropriate technical and organisational measures to protect your personal data from loss, misuse, unauthorised access, alteration, or disclosure.

- Our member and contact lists are stored securely on password-protected devices and accounts accessible only to authorised Friends of the Fal Trustees.
- Personal information collected through Eventbrite and Crowdfunder is stored within their respective secure platforms in accordance with their own privacy policies.
- We do not share or transfer data outside the UK or European Economic Area (EEA).
- Any printed materials containing personal data (for example, volunteer sign-in sheets) are kept securely and destroyed once no longer needed.

Lawful Basis for Processing

Under the UK General Data Protection Regulation (UK GDPR), Friends of the Fal relies on the following lawful bases for processing personal data:



Consent:

When you choose to join our mailing list, register for an event, or provide your contact details, you give us consent to contact you with updates, invitations, or relevant information about our activities.

Legitimate Interest:

We may also contact you if you have an existing relationship with Friends of the Fal (for example, as a volunteer, partner organisation, or previous participant in an event) and it is reasonable to do so. We ensure that our communication is relevant, minimal, and respectful of your privacy rights.

You can withdraw your consent or object to further contact at any time by emailing us at sroberson@friendsofthefal.co.uk or fswanson@friendsofthefal.co.uk

Data Retention

We only keep personal data for as long as necessary to fulfil the purposes outlined in this policy.

- Mailing list contacts: kept until you unsubscribe or request removal.
- Event data (Eventbrite): retained for up to 12 months after the event to support event feedback and reporting, then securely deleted.
- Crowdfunder supporter data: used for acknowledgement and project updates for up to 12 months after the campaign, then removed unless you choose to stay in touch.
- General correspondence: deleted or anonymised once no longer required.

When data is no longer needed, it is securely deleted from digital storage, and any printed copies are shredded or otherwise destroyed.

Cookies and Website Use

Our website <https://www.friendsofthefal.org/> may use cookies- small text files stored on your device, to help the site function and understand visitor activity:

- Enable basic site features (navigation, accessibility preferences)
- Collect anonymous statistics via tools like Google Analytics
- Support embedded content (Eventbrite listings, Crowdfunder links, social media feeds)

You can accept or decline cookies when visiting. Browser settings also allow control or deletion of cookies. Disabling some cookies may affect site functionality. We do not use cookies for personal data collection or advertising purposes.



Your Data Protection Rights

Under UK data protection law, you have the right to:

- **Access:** Request a copy of the personal data we hold about you.
- **Rectification:** Ask us to correct any information you believe is inaccurate or incomplete.
- **Erasure:** Request that we delete your personal data where it is no longer needed.
- **Restriction:** Ask us to limit the processing of your data in certain circumstances.
- **Objection:** Object to our processing where it is based on legitimate interests.
- **Data Portability:** Request that we transfer the information you gave us to another organisation (where applicable).

If you make a request, we will respond within one month. To exercise any of these rights, please contact us at: sroberson@friendsofthefal.co.uk or fswanson@friendsofthefal.co.uk

If you are not satisfied with how we handle your data, you also have the right to complain to the **Information Commissioner's Office (ICO)** at www.ico.org.uk.

Contact Us

If you have any questions about this policy or the way we handle your data, please contact:

Friends of the Fal

Email: sroberson@friendsofthefal.co.uk or fswanson@friendsofthefal.co.uk

Location: Grampound in Cornwall, UK

Policy Review

This policy will be reviewed biannually by the Trustees of Friends of the Fal or sooner if required by changes in legislation or organisational practice.



Website Privacy & Cookies Summary for Friends of the Fal

Friends of the Fal respects your privacy and protects your personal data. Here's what you need to know:

- What we collect: Name, email, organisation (if applicable), and event/donation info.
- How we use it: To keep you updated on our projects, events, and volunteering opportunities. We never share your data with third parties for marketing.
- Email privacy: All emails are sent using BCC to protect your address. You can unsubscribe anytime.
- Cookies: Our website uses cookies to help it work properly and to understand visitor activity. No personal data is collected through cookies. You can accept or decline them via your browser settings.
- Your rights: You can access, correct, delete, or limit the use of your data at any time.

For the full privacy and cookies policy, including detailed information on data storage, retention, lawful processing, and your rights, please read the policy located on the Friends of the Fal website <https://www.friendsofthefal.org/>.



Friends of the Fal Representative 1:

Name: Fran Swanson

Position: Chair

Date: 14/11/2025

Signature:

Friends of the Fal Representative 2:

Name: Sarah Roberson

Position: Secretary

Date: 07/11/2025

Signature: